

## Tips and checks for eligibility of the partnership composition CBHE Selection – 6th Call 2020 (EAC/A02/2019)

Capacity Building for Higher Education projects are transnational cooperation projects between **Programme Countries** and **eligible Partner Countries**. The formal criteria that a higher education Capacity-building project must respect in order to be eligible for an Erasmus+ grant are listed in pages 163-166 of the [Erasmus+ Programme Guide 2020](#).

This check-list helps you identify the minimum requirements for the partnership composition during the preparation of your proposal.

In addition, the electronic form (eForm 2020) has been designed to integrate these minimum eligibility requirements, and therefore prevent the submission of ineligible applications.

Please note that the Call requirements for the composition of the consortium **only concern the minimum number of the Programme and Partner Countries and minimum number of Higher Education institution (HEIs) from the respective countries** (Programme and Partner Countries), but **there is no limitation for the maximum number of partners, including the non-academic ones**.

Finally, it is important to stress that associated partners and affiliated entities are not considered for the required minimum partnership composition of the CBHE project.

General rules applying to all types of CBHE projects		
Requirements	Eligibility rule	Check-list
<b>Eligible Partner Countries</b>	<i>Partner Countries belonging to Regions 1 to 4 and regions 6 – 11 as listed in Part A of the Erasmus+ Programme Guide, as well as Chile and Uruguay.</i>	<input type="checkbox"/> All Partners' Countries participating in the project (academic and non-academic) are listed in these eligible regions. <i>NB: the eForm will detect PICs from ineligible countries and block their submission.</i>
<b>A partnership balance in favour of the Partner Countries</b>	<i>Projects must include at least as many Partner Country HEIs as there are Programme Country HEIs.</i>	<input type="checkbox"/> In the partnership, there are the same numbers or more HEIs from Partner Countries than from Programme Countries. <i>NB: the eForm will detect if this rule is not respected and eventually block the submission.</i>
<b>Compliance with the Erasmus+ definition of Higher education institutions (HEIs)</b>	<i>HEIs are "any public or private organisation, with its affiliated entities (if any), offering full programmes leading to higher education degrees and recognised diplomas at tertiary education qualifications level *"</i>  <i>(* ISCED 2013, tertiary education, at least level 5. Post-secondary non-tertiary education ISCED 2011 level 4 is not accepted.)"</i>	<input type="checkbox"/> All the HEIs partners, in Programme and Partner Countries, correspond to this definition and are recognised as such by the competent national authority.

<p><b>Additional requirement for HEIs from PROGRAMME COUNTRIES</b></p>	<p><i>Higher education institutions (HEIs) located in a Programme Country must hold a valid Erasmus Charter for Higher Education (ECHE).</i></p>	<p><input type="checkbox"/> The PIC from the Programme Countries HEIs corresponds to the <b>ECHE list's</b> PIC.</p> <p>HEIs from Programme Countries which are not ECHE holders can participate to the CBHE projects as full partner but will not be considered as HEIs in the minimum composition requirements for eligibility.</p>
<p><b>Minimum number of partners from PROGRAMME COUNTRIES</b></p>	<p><i>A minimum of one Higher education institution (HEI) from at least two of the Programme Countries taking part in the project.</i></p>	<p>The partnership includes:</p> <p><input type="checkbox"/> Programme Country 1, partner 1 is a HEI holder of a valid ECHE.</p> <p><input type="checkbox"/> Programme Country 2, partner 1 is a HEI holding a valid ECHE</p> <p><input type="checkbox"/> Other types of partners from Programme Countries (i.e. NGO, Foundation, enterprise, public body, etc.) will be considered <b>as of partner 3 onwards</b>.</p> <p><input type="checkbox"/> Association/organisations of Higher Education are not counted as a HEI, but as "others", so not considered in this calculation.</p> <p><input type="checkbox"/> Affiliated partners and Associated partners are not considered in this calculation.</p> <p><i>NB: the eForm will detect if this rule is not respected and eventually block the submission.</i></p>
<p><b>Mandates confirming the partnership composition</b></p>	<p><i>Partners must submit mandates signed between the coordinator and each partner, confirming that they grant power of attorney to the coordinator, to act in their name and on their behalf in signing the possible agreement and its subsequent riders with the Education, Audio-visual and Culture Executive Agency.</i></p> <p><i>The mandate duly signed by the legal representative of the partner organisation will be an annex to the Grant Agreement and therefore has legal force.</i></p>	<p><input type="checkbox"/> Each partner has provided a mandate duly signed by the legal representative of the organisation, using the specific template for the CBHE call for proposals 2019 (<a href="#">EACEA website/ CBHE Funding page/ annexes</a>).</p> <p><input type="checkbox"/> For HEIs, the legal representative must be the Rector, Vice-rector, the President, Vice-president, the Chancellor or Vice-chancellor, according to the national designation.</p> <p><input type="checkbox"/> If the signatory is not the Rector/President of the Higher Education Institution (or Vice-Rector, Vice-President Chancellor, Vice-Chancellor), a specific project-related statement signed by the Rector/President must be provided authorising the signatory person to commit the whole institution.</p>

<p><b>For CBHE projects involving affiliated entities</b></p>	<p><i>Cf. <a href="#">Erasmus+ Programme Guide 2020 p. 163</a> and <a href="#">Instructions for CBHE Applicants</a></i></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>The Partner and its affiliated entities</b> are considered as part of the same organisation. The Affiliation will be visible in the eForm by linking the affiliated entity to the full partner.</li> <li><input type="checkbox"/> The costs related to affiliated entities are eligible under the budget declared for their main partner.</li> <li><input type="checkbox"/> Affiliated entities are not accounted for the minimum eligible partnership composition.</li> <li><input type="checkbox"/> Affiliated entities do not have to provide a mandate.</li> <li><input type="checkbox"/> Affiliated entities must have a PIC and are registered in the eForm under the role of "Affiliated entities" but their PIC will not need to be under VALIDATED status in the event the proposal is selected for funding.</li> </ul>
<p><b>For CBHE projects involving associated partners</b></p>	<p><i>Cf. <a href="#">Erasmus+ Programme Guide 2020 p. 162-163</a></i></p>	<p>All partners are aware that:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Associated partners contribute indirectly to the implementation of specific tasks/activities and/or support the dissemination and sustainability of the project.</li> <li><input type="checkbox"/> Associated partners will not receive a share of the EU grant. They participate on a self-financing basis.</li> <li><input type="checkbox"/> Associated partners are not accounted for the minimum eligible partnership composition.</li> <li><input type="checkbox"/> Associated partners do not have to provide a mandate.</li> <li><input type="checkbox"/> Associated partners are listed in the Annex "Description of the project" but not anymore registered in the EForm (they do not need a PIC).</li> </ul>

<b>Specific rules applying according to the type of CBHE projects</b>		
Requirements	Eligibility rule	Check list
<p><b>For NATIONAL PROJECTS</b></p> <p><b>CBHE projects involving only 1 Partner Country</b></p>	<p><i>Minimum three HEIs from the Partner Country taking part in the project</i></p>	<p>In my partnership:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Partner 1 from the Partner Country is a HEI fully recognised as such by the competent national authority.</li> <li><input type="checkbox"/> Partner 2 from the Partner Country is a HEI fully recognised as such by the competent national authority.</li> <li><input type="checkbox"/> Partner 3 from the Partner Country is a HEI fully recognised as such by the competent national authority.</li> <li><input type="checkbox"/> Other types of partners from the Partner Country (i.e. NGO, Foundation, enterprise, public body, etc.) will be considered as from partner 4 onwards.</li> <li><input type="checkbox"/> Association/organisations of Higher Education are not counted as a HEI, but as "others", so are not considered in this calculation.</li> <li><input type="checkbox"/> Associated partner are not considered in this calculation.</li> </ul>
<p><b>For MULTI-COUNTRY PROJECTS</b></p> <p><b>CBHE projects involving 2 or more Partner Countries</b></p>	<p><i>Minimum two HEIs from each Partner Country taking part in the project</i></p>	<p>In my partnership, <u>for each Partner Country</u>:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Partner 1 is a HEI fully recognised as such by the competent national authority.</li> <li><input type="checkbox"/> Partner 2 is a HEI fully recognised as such by the competent national authority.</li> <li><input type="checkbox"/> Other types of partners from each partner country (i.e. NGO, Foundation, enterprise, public body, etc.) will be considered as of partner 3 onwards.</li> <li><input type="checkbox"/> Associations/organisations of Higher Education are not counted as a HEI, but as "others", so not considered in the minimum calculation.</li> <li><input type="checkbox"/> Associated partner are not considered in the minimum calculation.</li> </ul>
<p><b>CBHE projects involving the RUSSIAN FEDERATION (Region 4)</b></p>	<p><i>Projects involving partners from Region 4 (the Russian Federation) must involve at least another Partner Country.</i></p> <p><i>Participating organisations from the Russian Federation cannot act as applicants.</i></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The partnership includes a <b>minimum of 2 different Partner Countries</b>;</li> <li><input type="checkbox"/> Each of these countries includes at least 2 HEIs (cf. check list for Multi-country projects above)</li> <li><input type="checkbox"/> The applicant organisation is not from the Russian Federation</li> </ul>

<p><b>CBHE projects involving LATIN AMERICA (Region 8)</b></p>	<p><i>Projects involving partners from Region 8 (Latin America) must involve at least two Partner Countries from that region in the project.</i></p> <p><i>Organisations from Chile and/or Uruguay cannot act as applicant or coordinating institutions.</i></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The partnership includes a <b>minimum of 2 Partner Countries from Latin America</b>;</li> <li><input type="checkbox"/> Each of these countries includes at least 2 HEIs (cf. check list for Multi-country projects above)</li> <li><input type="checkbox"/> The applicant organisation is not from Chile</li> <li><input type="checkbox"/> The applicant organisation is not from Uruguay</li> </ul>
<p><b>CBHE projects involving SOUTH-MEDITERRANEAN COUNTRIES (Region 3)</b></p>	<p><i>Participating organisations from Libya and Syria (Region 3) cannot act as applicants</i></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The applicant organisation is not from Libya</li> <li><input type="checkbox"/> The applicant organisation is not from Syria</li> </ul>
<p><b>Partner countries falling under the Exception rule</b></p>	<p><i>In Partner Countries where the number of higher education institutions is lower than 5 in the whole country or in cases where one single institution represents more than 50% of the overall student population of the country:</i></p> <ul style="list-style-type: none"> <li>– <u><i>For National projects:</i></u> <i>Applications counting only one HEI for those countries will be accepted.</i></li> <li>– <u><i>For Multi-country projects:</i></u> <i>Applications counting only one HEI for those countries will be accepted on the condition that the projects includes at least as many Partner Country HEIs as there are Programme Country HEIs.</i></li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> A partner provides an official confirmation from their national authority regarding this specific condition. This document is attached as Annex 4 in the eForm.</li> <li><input type="checkbox"/> The related tick box is duly selected in Part C.4 of the eForm.</li> </ul>
<p><b>Additional condition for CBHE project involving Ukraine</b></p>	<p><i>In the case of Ukraine, eligible Higher Education Institutions are only those recognised by the Ministry of Education and Science of Ukraine (for further information please contact the <a href="#">National Erasmus+ Office</a> (NEO) in Ukraine).</i></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> This eligibility condition has been checked with all partners from Ukraine or with the NEO.</li> </ul>
<p><b>Additional condition for STRUCTURAL PROJECTS</b></p>	<p><i>Projects must also involve, as full partners, <u>the Ministries responsible for higher education in each of the eligible Partner Countries targeted by the project.</u></i></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> The partnership includes as FULL PARTNER the Ministry responsible for higher education in each Partner Country participating to the project.</li> <li><input type="checkbox"/> A duly completed mandate is provided from each participating Ministry. In</li> </ul>

		exceptional cases a <b>letter of intent</b> from the Ministry can be accepted at application stage but it should be replaced by a mandate in the event that the project would be selected for funding.
	<i>Syria may not benefit from Structural Projects.</i>	<input type="checkbox"/> The partnership does not include partners from Syria