



SEEEPHI Partners Meeting

**Institute of Public Health
Jagiellonian University
Skawińska 8, 31-066 Kraków, Poland
20-22 September 2022**



Co-funded by the
Erasmus+ Programme
of the European Union

Tuesday 20 Sept Agenda

12:30-13:30: Lunch with all Partners and Evaluation Committee

13:30-14:15: Opening of meeting

- Welcome from Prof Iwona Kowalska-Bobko, Director of the Institute of Public Health, Jagiellonian University
- Welcome from John Middleton, ASPHER President
- Presentation by Nadav Davidovitch on Public Health during interwar period in Poland

14:15-16:00: Partners meeting

- WP1 Technical/Management issues
- WP8 Feedback from Evaluation Committee

16:00-16:30: Coffee break

16:30-18:30: Partners meeting

- WP3 Update on matching survey results with EPHOS (30 min)
- Sign off on WP2/3 Reports (20 min)
- WP5 updates (pilot course, simulation, guide draft)
- [WP6 updates](#)

20:00 Dinner: with all partners and evaluation committee

- QRUDO FOOD & WINE restaurant, 19 Św. Wawrzyńca St

Wednesday 21 Sept Agenda

9:00-11:00: Partners meetings

- WP4 presentation on status of online platform
- Discussion over WP4 online platform

11:00-11:30: Coffee break

11.30-13:00: Partners meetings

- Discussion over WP4 online platform
- [Presentation of Alumni Survey \(Haifa\)](#)

13:00-14:00: Lunch with all partners

14:00-16:00: Partners meetings

- WP5 – Problem Based Learning workshop (University Maastricht)

16:00-16:30: Coffee break

16:30-18:30: Partners meetings

- WP7 - Dissemination
- Full group discussion going over all Work Packages
- Clarification of schedule going forward and relevant planning

Thursday 21 Sept Agenda

9:00-10:30: Partners meetings

- Meeting with new Israel ERASMUS office contact via Zoom
- Any remaining business

10:30-11:00: Coffee break

11:00-12:00: Partners meetings

- Any remaining business

12:00-13:00: Lunch with all partners

13:00-15:00: Optional Smaller WP specific meetings

15.00-15.30: Official end of the meeting

15:30-17:30: Walking tour of Krakow Old Town and Kazimierz district (leaving from Golden Tulip Hotel)

Report from last meeting – page by page

End of year coordination

- Established Weekly timeslot available when Partners and External Evaluators can check in with ASPHER as needed
- Monthly updates from all WP leads
- Regular contact with External Evaluators

Purpose:

- Ensure everything is on track
- **Co-creation of the Year 2 Report**

Year 2 Timeline – Part 2

(15 Jan 2022-14 Jan 2023)

Activities Y2		M1 (J-F)	M2 (F-M)	M3 (M-A)	M4 (A-M)	M5 (M-J)	M6 (J-J)	M7 (J-A)	M8 (A-S)	M9 (S-O)	M10 (O-N)	M11 (N-D)	M12 (D-J)
WP6	Stakeholder Engagement (IAPHP, SRCU)												
	One working meeting (IS – AAC)					3D							
	Devising the IAMPHP campaign		2w	2w	2w	2w							
	Piloting the campaign in the context of the IAPHP conferences and PHW video stories series				4w	4w	4w			1w		1w	
	Deliverable 6.1 IAMPHP Campaign Plan				Q								
	Deliverable 6.2.1 IAMPHP Stories (1st ed)						Q				Q		Q
	Deliverable 6.3.1 IAMPHP Happenings at IAPHP conference					16/05							
	Setting up the PHW register			2w	2w	2w	2w	2w					
	Deliverable 6.4 PHI PHW Register							Q					
WP7	Dissemination (ASPHER, IAPHP)												
	Deliverable 7.2 Dissemination workshop at IAPHP conference				1w	16/05							
	Deliverable 7.1 Presentation at ASPHER Retreat								1w	14-15/10			
	Deliverable 7.5 website/newsletter	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q
WP8	Quality Plan (BGU)												
	1 st annual EC meeting (PL)			B-10/04									
	Interim EC meetings					IL				20-23/09 PL		online	
	Deliverables 8.1 and 8.2 EC reports				Y1 report		minute s				minute s		minute s

Year 3 Timeline – Part 1

(15 Jan 2023-14 Jan 2024)

Activities Y3		M1 (J-F)	M2 (F-M)	M3 (M-A)	M4 (A-M)	M5 (M-J)	M6 (J-J)	M7 (J-A)	M8 (A-S)	M9 (S-O)	M10 (O-N)	M11 (N-D)	M12 (D-J)
WP1	Management (ASPHER)												
	Partners Meeting (SE)		4D										
	Deliverable 1.3.4 Partners meeting report			g									
	Partners Meeting (NL)										4D		
	Deliverable 1.3.5 Partners meeting report											g	
	Deliverable 1.4 Final Report												g
	Missed Partner meetings to consider rescheduling (IE, BE)												
WP2	Field Qualifications Analysis (AAC, ASPHER)												
	completed												
WP3	Mapping HEI competency profiles (HUJI, UCC)												
	completed												
WP4	Workforce Adaption & Employment (UH, JU)												
	Working meeting (IS-Haifa)			4D									
	Organisation of the annual PH Career Fair and Practical Placements Scheme	1w	1w	1w	1w	1w	1w	1w	1w				
	Deliverable 4.2 PHI Practical Placement Scheme			g									
	Deliverable 4.3 PHI Career Fair					g							
WP5	Building Leadership Capacity (BGU, MU)												
	Working meeting (IS-BGU)							4D					
	Pilot of the PHI Leadership Academy (Peer 5 +1) (IS)			2D	2D	2D	2D	2D				2D	
	Evaluation & adaptation of the PHI Leadership Academy framework after 5 peer sessions								1w	1w	1w	1w	
	Deliverable 5.2 Reports from the PHI Leadership Academy pilot (Peer 5 +1)									g			g

Year 3 Timeline – Part 2

(15 Jan 2023-14 Jan 2024)

Activities Y3		M1 (J-F)	M2 (F-M)	M3 (M-A)	M4 (A-M)	M5 (M-J)	M6 (J-J)	M7 (J-A)	M8 (A-S)	M9 (S-O)	M10 (O-N)	M11 (N-D)	M12 (D-J)
WP1	Management (ASPHER)												
	Partners Meeting (SE)		4D										
	Deliverable 1.3.4 Partners meeting report			g									
	Partners Meeting (NL)										4D		
	Deliverable 1.3.5 Partners meeting report											g	
	Deliverable 1.4 Final Report												g
	Missed Partner meetings to consider rescheduling (IE, BE)												
WP2	Field Qualifications Analysis (AAC, ASPHER)												
	completed												
WP3	Mapping HEI competency profiles (HUJI, UCC)												
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WP4	Workforce Adaption & Employment (UH, JU)												
	Working meeting (IS-Haifa)			4D									
	Organisation of the annual PH Career Fair and Practical Placements Scheme	1w	1w	1w	1w	1w	1w	1w	1w				
	Deliverable 4.2 PHI Practical Placement Scheme			g									
	Deliverable 4.3 PHI Career Fair					g							
WP5	Building Leadership Capacity (BGU, MU)												
	Working meeting (IS-BGU)							4D					
	Pilot of the PHI Leadership Academy (Peer 5 +1) (IS)			2D	2D	2D	2D	2D				2D	
	Evaluation & adaptation of the PHI Leadership Academy framework after 5 peer sessions								1w	1w	1w	1w	
	Deliverable 5.2 Reports from the PHI Leadership Academy pilot (Peer 5 +1)									g			g

Reporting templates

https://www.eacea.ec.europa.eu/grants/2014-2020/erasmus/capacity-building-field-higher-education-2020_en

1. CBHE Joint Declaration – to be filled for each staff member
2. Individual Travel Report
3. Time Sheet

Add Row		Delete Row		PROJECT TIMESHEET	
Project number :					
Surname :					
First Name :					
Institution :					
Country :					
Position :					
Staff Category :					
Year	Month	Number of Days	Work Package	Description of tasks performed and outputs produced	
Total days:		0			

Signature of the staff member :

Signature of the person responsible in the institution (where the staff member is employed) :

Dissemination

- **Accomplishments in last quarter since last evaluation meeting**

7.2. IAPHP Conference May 2022

- SEEEPHI workshop meeting held in May synergized with European Public Health Week with Israel taking part in the ASPHER EUPHW kickoff event

7.4. SEEEPHI *Public Health Reviews* supplement

- note the decision to change to publish as appropriate during the course of the project (as discussed with EC previously)
- Two papers written (See WP2 report) since last meeting – one published, one under review
- WP3 publications in preparation

7.5. Project website, newsletter & social media

- website established in Year 1
- newsletter to follow this week

WHO-ASPHER Professionalization Road Map launch with SEEEPHI featured (February 2022)

WHO Regional Committee Meeting (September 2022)

Dissemination

- **Actions planned for the next quarter?**

- 7.1. ASPHER Deans' and Directors' Retreat 2022

- Workshop planned for Sofia Retreat in October
- SEEEPHI featured in plenary on Professionalisation

- 7.5. Project website, newsletter & social media

- Update website
- Newsletter
- Improve social media outreach

EPH Conference

IMPORTANT!

Put SEEEPHI on your institution's website

Dissemination

Tell us what are you doing:

For

Newsletter

Website

Reporting

Activities ahead: 2022

- ASPHER Deans' & Directors' Retreat
Sofia, Bulgaria: 14-16 October
 - Professionalisation Plenary
 - SEEPHI presentation/workshop
- European Public Health Conference
Berlin, Germany: 9-12 November
 - ASPHER Stand
 - Meeting with partners/evaluators who are onsite
 - Evaluation Committee meeting
 - Israel Country meeting?
 - Ideas?

Dissemination Activities Ahead: 2023

- IAPHP Conference: dates?
- ASPHER Deans' & Directors' Retreat
Dublin, Ireland: September (TBD)
- EPH Conference
Dublin, Ireland: 8-11 November
- World Congress on Public Health
Rome, Italy: 2-6 May
- Others?

Partners meetings: 2023

- Partners meeting June/July SRCU, Sweden
- Partners meeting Dec23/Jan24 U Maastricht, Netherlands
- Missed partners meeting to consider rescheduling:
- UCC, Ireland (Back to back with ASPHER Retreat – September?)
- ASPHER, Belgium Dec 22/Jan 23

Evaluation Committee Meetings, 2022-2023

- Y2, M11 (move up to Y2, M10 Berlin)
- Y3, M3 March-April (Israel)
- Y3, M5 May-June (online)
- Y3, M8 August-September (online)
- Y3, M10 October-November (NL Partners meeting)

Other activities, 2023

- Month 3 WP4 Working meeting, Haifa
- Month 5 WP6 Working meeting, Tel Aviv
- M3, M4, M5, M6, M7 Leadership Academy Pilots at each Israel Partner location
- Month 7 WP5 Working meeting, BGU
- M11 Final Leadership Academy (incorporating lessons learned from Pilots)

Schedule overview

- ASPHER Deans' & Directors' Retreat Sofia, Bulgaria: 14-16 October
- **European Public Health Conference Berlin, Germany: 9-12 November** (Evaluation Committee meeting)
- **January 14 2023, Reporting due to ERASMUS**
- **Year 3**
- **M2 Partners meeting, SRCU, Sweden**
- **M3 WP4 Working meeting, Haifa**
- **M3 Evaluation Committee, Israel**
- **M3, M4, M5, M6, M7 Leadership Academy Pilots at each Israel Partner location**
- **World Congress on Public Health Rome, Italy: 2-6 May**
- **M5 WP6 Working meeting, Tel Aviv**
- **M5 Evaluation Committee, online**
- **IAPHP Conference: dates?**
- **M7 WP5 Working meeting, BGU**
- **M8 Evaluation Committee, online**
- **ASPHER Deans' & Directors' Retreat Dublin, Ireland: September (TBD)**
- **Partners Meeting UCC, Ireland (Back to back with ASPHER Retreat – September?)**
- **M10 Partners and Evaluation Committee meeting, U Maastricht, NL**
- **EPH Conference Dublin, Ireland: 8-11 November**
- **M11 Final Leadership Academy**
- **Project closing event - ASPHER, Belgium**