

Tallinn Charter 15th Anniversary High-level Conference “Trust and transformation: resilient and sustainable health systems for the future”

INFORMATION CIRCULAR



**Tallinn, Estonia
12–13 December 2023**

GENERAL INFORMATION

Date and location

When

12 December 2023

Start: 09:00 (registration from 08:00)

Finish: 17.00

and

13 December 2023

Start: 08:30

Finish: 17.00

Venue

Name of venue: **Kultuurikatel**

Street address: Kursi 3, 10415, Estonia

City: Tallinn

Country: Estonia

Venue website: [Kultuurikatel](#)

Registration

Online registration:

Upon confirming their participation, participants are required to register themselves in our event platform using the link:

<https://cvent.me/Xv5g2Z?RefId=homepage>

Please be as accurate as possible in filling in your name/institution/position as this information will be used to create badges, place cards and the list of participants.

Please be advised that online registration ahead of the Conference is a mandatory requirement for all participants, failing which you may be denied access to the Conference premises on arrival. Registration is already open and participants are kindly encouraged to register as soon as possible.

Once registered, a confirmation email will be sent to your email address – please check your spam folder or contact the WHO Secretariat if you do not receive it.

On-site:

Upon arrival in Tallinn, registration and **advance check-in** for the Conference will be open at the main lobby of the Nordic Hotel Forum and Tallink Spa & Conference Hotel on the day prior to the start of the event, **11 December 2023** between **18:00 and 20:00**.

On the first day of the Conference (12 December 2023) registration will be open **at the venue** (Kultuurikatel) from **08:00**.

Meals

The following meals will be provided on both days:

- morning coffee break
- lunch
- afternoon coffee break

Official reception

We are pleased to invite you to an **official reception** in the evening of 12 December 2023. More details will be provided closer to the event.

Arrival at the airport

Upon arrival at Tallinn International Airport, participants are requested to go to the **Conference information desk**, which will be located outside the arrival hall. Staff at the information desk will assist participants and help to arrange transfers to your hotels.

Organized transport will be provided **between the airport and recommended hotels (Tallink Spa & Conference Hotel, Tallink Express Hotel, Nordic Hotel Forum – please see Accommodation section below)**. To facilitate the organization of transfers, participants are requested to indicate their flight and hotel details in advance when registering online.

Transport

The venue is located a short walk from the recommended hotels. (see **Annex 1: Suggested walking routes from recommended hotels to conference venue**)

Transport will be provided in the following instances:

- from the airport to the recommended hotels;
- on 12 December, from the recommended hotels to the dinner venue and back to the recommended hotels;
- on 13 December, after close of the event, from the conference venue to the airport.

Participants who indicate in the registration form that they have mobility-related difficulties will be contacted separately to agree on their transportation needs.

Participants who prefer to stay at hotels other than those recommended are responsible for their own transport to and from their hotel and the conference and dinner venues ([Forus taxis](#) and [Bolt ride](#) are available in Tallinn and cost no more than 15 euros).

Please find more information here [on leaving the airport](#) and [getting to the airport](#).

Visa

Participants are kindly requested to check whether they require a visa to enter Estonia and to apply for it in a timely manner.

Upon request, a personal invitation letter can be issued to support visa applications. Please contact the WHO Secretariat via email to eutallinn23@who.int, using the subject line "VISA SUPPORT REQUEST" and including your full name and a copy of your passport.

Accommodation

Participants are advised to book a room in one of the recommended hotels with negotiated rates before 1 November 2023.

Please note the following:

- The special room rates only apply for 10–14 December 2023.
- Room availability and applicable rates cannot be guaranteed after 1 November 2023.
- Participants should pay their hotel directly unless a special arrangement has been confirmed by the organizers.

List of recommended hotels for accommodation

The organizers of the Conference have made block bookings at:

- [Tallink Spa and Conference Hotel](#) (105 EUR single occupancy, incl. breakfast)
- [Tallink Express Hotel](#) (70 EUR single occupancy, incl. breakfast)
- [Nordic Hotel Forum](#) (124 EUR single occupancy, incl. breakfast)

All hotels are located within walking distance of the Conference venue, with Nordic Hotel Forum being slightly further away (please see the maps in Annex 1).

Please ensure your choice of accommodation as soon as possible but no later than 1 November 2023. After this date, it will not be possible to guarantee the availability of rooms at the prices indicated.

Direct links for booking:

[Tallink Spa & Conference Hotel - WHO 23](#)

[Tallink Express Hotel - WHO 23](#)

Please mention promocode: WHO23

You can also make your reservation for the Tallink hotels by email: tallinkhotels@tallink.ee or phone: +372 630 0808.

[Nordic Hotel Forum – code "Tallinn Charter Special"](#)

Photography consent

You can also book the Nordic Hotel Forum by phone: +372 6222 999 or email: forum@nordichotels.eu. Please mention code “Tallinn Charter Special”.

By attending this Conference, you give your consent to the following statement regarding the WHO policy on photography for Conference participants.

“I acknowledge that WHO and/or its representatives may take photographs and/or video footage of all or part of the event in which participants may be depicted. I agree that WHO may reproduce any of these photographs and/or video footage on any of its websites and/or other materials, including publications it produces, or authorize third parties to do the same.”

If you prefer that your image is not used, please indicate your preference in the registration form.

PROGRAMME

Information and provisional programme

More information about the Conference and the pre-Conference online platform will be available on the event website: <https://bit.ly/TallinnHealth2023>

Language

The Conference will be held in English, with simultaneous translation into Russian of all the plenaries and some of the parallel sessions.

Queries

For queries, please contact the WHO Secretariat at: eutallinn23@who.int

LOCAL INFORMATION

Currency and payment transactions

The national currency of Estonia is the Euro. Payments can be made in cash and by credit/debit card (Visa and Mastercard). Foreign currency can be exchanged in banks and exchange offices, which are widely available in the city centre.

Weather conditions

The weather in December is usually cold and windy, with possible frost and snow. The weather can change from day to day, and warm clothes and boots are recommended for outside.

Dress code

Business casual.

Language

The country’s language is Estonian.

Time zone

Local standard time in Tallinn is Eastern European Time (EET), which is one hour ahead of Central European Time (CET) (Copenhagen, Berlin, Rome).

Electricity supply

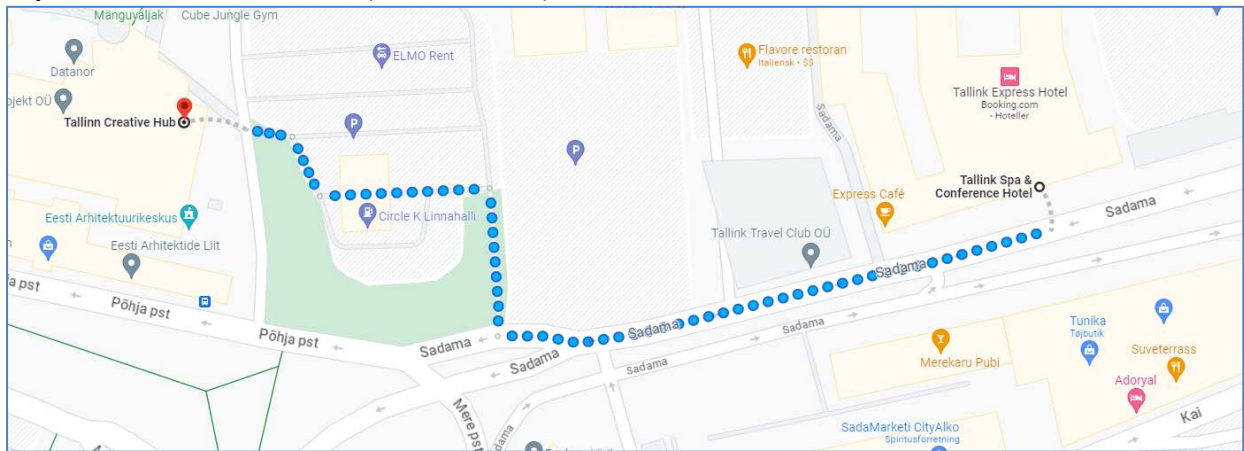
The main electricity voltage is 220 V and 50 Hz. The Central European-type wall socket (two-pin plug) is standard in Estonia.

City information

For further information on Tallinn, see <https://www.visittallinn.ee>.

Annex 1: Suggested walking routes from recommended hotels to Conference venue

Below are suggested walking routes from **Tallink Spa & Conference Hotel** and **Tallink Express Hotel** to the venue (Kultuurikatel), 5-minute walk



From **Nordic Hotel Forum** to the venue (Kultuurikatel), 11-minute walk

